



CERAMICS GALLERY/ MARKETING INTERN

The Brick Clay Studio & Gallery is looking for a Ceramics Gallery/Marketing Intern. The internship is a dynamic experience that provides practical learning of running a gallery space.

Qualifications

- A strong interest and a willingness to learn and contribute
- A hands on approach and open attitude a must
- Good communication skills and ability to relate to potential clients
- A good understanding of social media - Social Media strategy and implementation, with the objective to grow the gallery and the artist audience
- An interest in the art business and the development of a gallery, and of the artists
- A background in art and marketing is recommended
- A good sense of initiative and entrepreneurship is appreciated
- Able to work efficiently and independently
- The ideal candidate is curious, wanting to learn in a professional environment, energetic, and possesses a keen interest in both ceramics and marketing to enhance the success of a fine art establishment.

Responsibilities

- Willing to work every Saturday from 11 am - 3 pm.
- Maintain a clean and organized gallery
- Keep organized inventory of gallery
- Photograph inventory for website and promotional ads
- Marketing and Social Media Skills - maintain and promote our Facebook and Instagram sites, create ads for print and social media use
- Taking sales using POS system
- Implementing and organizing inside and outside Artisan's Craft Exhibits
- Feature artist of the month on Website and rotate pottery shown on the website
- More hours available as needed

We will offer training and guidance on all aspects of running a successful gallery. Basic proficiency in ceramics is preferred but we will consider a passion and interest in learning. Depending on position availability, we'd be happy to interview you to see if you'd be a good fit for The Brick Studio. The internship is an unpaid position which offers limited: instruction, studio time, materials and firings in exchange for aiding in the basic operation of the gallery. Interns will be required to work 4 hours every Saturday 11 am - 3 pm. Hours can be added as needed.

Please contact us by email: julia@thebrickstudio.org, cc: kathy@thebrickstudio.org
We look forward to hearing from you!!



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The Brick Clay Studio & Gallery

Name: _____ D.O.B _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Emergency
Contact: _____ Relationship: _____ Phone: _____

Signature: _____

Please submit a brief written description of your clay and/or marketing experience, school or otherwise.

Submit your application by mail to:
The Brick Clay Studio & Gallery
2 Flowerfield, Suites 57 & 60
St. James, NY 11780

THE BRICK CLAY STUDIO & GALLERY
2 Flowerfield, Suites 57 & 60 St. James, N.Y. 11780 1-833-THE-BRICK 631-250-9530
Info@TheBrickStudio.org, www.thebrickstudio.org